

**Congregazione dei Rogazionisti**  
Curia Generalizia

Via Tuscolana, 167 - 00182 Roma  
Tel. 06.7020751 - Fax 06.7022917  
e-mail: segrgen@rcj.org

Rome, February 7, 2020

Prot. No. 34/20  
Subject: Official visit

To: Most Rev. Fr. Joby Kavungal  
Major Superior  
and The Rogationist Communities  
St. Thomas Quasi Province  
THEIR HOUSES

Dearest Confreres,

I would like to announce to you that the next Official Visit which I will do to the Circumscription will be from February 26 to March 21, 2020.

I will be accompanied by Fr. Matteo Sanavio, as Secretary *ad actum*, and by Fr. Gioacchino Chiapperini, Treasurer General, who will be present in the initial phase of the visit and in the meeting with the Government of the Circumscription.

In the circular letter of February 20, 2018, Prot. No. 47/18, with which I announced the first Official Visit to the Congregation, as a moment of animation and governance of our Religious Family, I recalled the nature of the Visit and the ways in which I intend to carry it out:

“Our regulations remind us that ‘the purpose of the visit is to promote the spiritual and apostolic life of the Congregation’ (C 165) and that it takes place in the spirit of kindness, trust, charity and wisdom (Cf. N 182-186).

“I undertake this commitment with the joy of meeting you, in the sign of unity expressed in fraternity and realized in subsidiarity, so that together we can grow in the sense of belonging to our beloved Congregation.”

“In the sincere search for the true good of the Congregation as a whole and of its Circumscriptions and Communities, we want to live this meeting of ours in trust, mutual openness, dialogue, fraternity and truth.

“Together we will be able to verify the wealth of the good that we can accomplish in our mission; together we will face the difficulties and problems that arise; together we will discern about any shortcomings and inconsistencies in the search for appropriate remedies; together we will reflect on the path that awaits the Circumscription, in harmony with that of the Congregation.

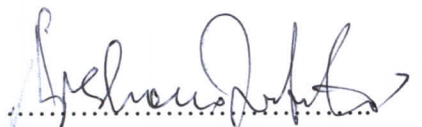
“Our meeting also wants to be an encounter of faith, both because we are aware that in the Congregation the guidance belongs to our Divine Superiors, and because the Spirit of the Lord allows us to grow in fraternal communion and mission.

“We will carry out our fraternal verification within the Circumscription Government based on the appropriate format that is contained in the *Practical Guide for the Superior of Circumscription*, which we also attach herewith.”

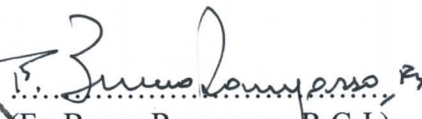
I invite the Major Superior to organize the fraternal visit that I wish to make to the communities, including Sri Lanka and the visit to confreres who are engaged in apostolate or study in view of new openings or presences in Central and Northern India.

We thank the Lord for the gifts he continues to bestow on us and for the good that he grants us to do for many of our brothers. Let us commit ourselves, with prayer and fraternal witness, for the spread of the charism of the Rogate, at the service of the Holy Church and for the good of souls.

With this hope, which I entrust to the intercession of our holy Founder and of the Apostle Saint Thomas, I look forward to meeting you and I greet you with affection in the Lord.

  
.....  
(Fr. Fortunato Siciliano, R.C.J.)  
General Secretary



  
.....  
(Fr. Bruno Rampazzo, R.C.J.)  
Superior General

## Appendix 6: Format for the Report in view of the Official Visit of the Superior General<sup>1</sup>

*(with some adaptations, this form can be used also for the visit of the Superior of Circumscription).*

---

### I GOVERNMENT OF THE CIRCUMSCRIPTION

#### Circumscription

---

##### 1. Structure of the Circumscription

Composition of the Council and Officials of the Circumscription – Roles and internal and external commitments – Headquarters – Councils and Registers of Reports – Register of the Visits – four-year and annual plan – Committees – Juridical personality: precise description of the personality if sole or multiple – Newsletter of the Circumscription – Archive. + network and collaboration: Associations of Religious: regional or national; Conference of Bishops; various organizations, committees and advocacies.

##### 2. Decentralization of the Congregation – Verification at the level of Circumscription

##### 3. Communion and Community

###### a) Spiritual life *(in the Curia of the Circumscription, and for what concerns the local communities as a whole)*

Word of God – Liturgy (Celebration of the Eucharist and Liturgy of the Hours) – Prayer commitments (daily, weekly, monthly and yearly) – Liturgical year and Rogationist celebrations – Spiritual reading (method and contents) – Monthly spiritual recollection and yearly spiritual exercises – Ascetical commitment of the Community according to the teaching of the Church and our tradition.

###### b) Regular observance *(in the Curia of the Circumscription, and for what concerns the local communities as a whole)*

Regular observance in general – schedules – different Councils and accomplishments with reference to the life, planning and administration of the House – Method for the small expenses – Celebration of the Masses prescribed by the Norms – Vacations – Eventual dispensation from articles of the Norms – History of the House.

###### c) Fraternal relationships *(in the Curia of the Circumscription, and for what concerns the local communities as a whole)*

Life of communion: - at the internal level of the Congregation (Community: with the Confreres, with the Superiors, friendship and fraternal support, with the sick. Circumscription: with the Superiors, reports established by the Norms, General Curia); - at the level of the Family of the Rogate (Daughters of Divine Zeal, Missionaries of the Rogate, Aggregates, Students, Ex-Alumni and different Associations); - at the level of the Local Church (Bishops, Parish Priests, ecclesial organizations, Caritas); - at the level of government (Authorities, corporations and various administrative, scholastic and political organizations). Welcome and hospitality.

---

<sup>1</sup> Taken from *Practical Guide to the Superior of Circumscription. English Edition (2019)*. Some elements have been integrated in the English edition.



**4. Ongoing Formation** *(in the Curia of the Circumscription, and for what concerns the local communities as a whole)*

Organization and initiatives in general and with reference to the intensive periods – Commitment and initiatives at the personal, community, intellectual, pastoral and spiritual levels. + network and collaboration with centers of ongoing formation.

**5. Basic Formation** *(in the Circumscription for what concerns the Center of Studies, Theology - Philosophy – Novitiate – Pre-novitiate – Seminaries and Youth Communities)*

Organization – Directory of Formation – Formation of the Formators – Formation Council – Plan of Formation – Spiritual, Religious and Human Formation – Rogationist Formation – Discipline – School – Work – Relations with the families, and parishes of origin – collaboration with the laity: employees, teachers, experts, psychologists and counselors, members of Rogationist associations - Visits to the families – Introduction to pastoral and commitment in the vocation ministry – Local structure – Medical insurance and health – Advice of lay psychologists. + network and collaboration: among various formation houses and teams of the Circumscription; in organisms for formators at the level of conferences of bishops and conference of consecrated life; in inter-congregational formation programs

+ Economy and Administration: income and resources, benefactors office, missionary adoptions, enterprises, associations

**6. Vocation promotion** *(in the Curia of the Circumscription, and for what concerns the local communities as a whole)*

Commitment at the planning stage – Formation and updating of the Vocation promoters – *Project for a Rogationist Vocational Pastoral Plan* (= PRVPP) – Initiatives taken in the Circumscription – Involvement of the Centre of Spirituality in the Pastoral Ministry for Vocations of the Congregation in line with the PRVPP, n. 32 – Witness of Community life – Collaboration with the Vocation Promoter – Welcome of the youth – Involvement of the Family of the Rogate – Structures and proper means (see PRVPP ns. 28, 30). + network and collaboration: among vocation promoters of the Circumscription, of dioceses and other Congregations, associations and organisms of vocation promoters at the level of conferences of bishops and conference of consecrated life.

**7. Vocation Apostolate of the Rogate** *(in the Curia of the Circumscription, and for what concerns the local communities as a whole)*

Activities connected with the Rogate and related Centers – Prayer for vocations; the witness of the Community and commitment in the spreading of the Rogate – World Day of Prayer for Vocations, celebration and animation – Union of Prayer for Vocations and Priestly Alliance, activities and formation– Other associations, groups and movements of the Family of the Rogate present in the Circumscription, activities and formation – Expression of the charism of the Rogate in the local Church and our presence in the organization of vocation promotion.

**8. Father Founder** *(in the Curia of the Circumscription, and for what concerns the local communities as a whole)*

Knowledge and promotion of Father Founder – Information sent to the General Postulation about graces received through the intercession of the Founder and contribution to the General Postulation - publications

**9. The Apostolate of education and assistance** *(for what concerns the local communities as a whole)*

Sensibility and involvement of the Communities – Formation and updating of the Educators – Forms of Institutes present (full board and lodging, half-board, day school, oratory and other forms) – juridical By-Laws – needs of the territory – problems of updating our charitable works – criteria for admission – Educative Project – Annual Plan of formation: finalities and verification – Educative community – Lay collaborators and criteria of formation – Psycho-pedagogical formative team – Are the premises organized according to a family style? – Is the formation personalized? – Relations with the families, territories and the Parish – Kinds of school – Teachers, criteria of choosing and updating – supplementary lessons after the school time – work – Extracurricular and sports activities – Use of the mass media – Rogationist spirituality – Promotion of vocations – Medical staff – Hygiene – Premises – Are the Houses fitted to the needs of the works? – Vacations and/ or summer camps – Archive – Documentation. + network and collaboration: among Rogationists socio-educational institutions within the Circumscription and within the Congregation; in socio-educational organisms (civil, ecclesiastical, private), a local, regional, national and international levels.

**10. Apostolate among the Poor** (*in the Curia of the Circumscription, and for what concerns the local communities as a whole*)

Religious in charge – Activities organized during the year: methods and verification – Beneficiaries; sectors and modalities of interventions. + 3% of internal income set aside for the apostolate of the poor.

**11. Apostolate of parishes and shrines** (*for what concerns the local communities as a whole*)

List of the Parishes and Shrines – Memorandum of agreement with the Dioceses – Organization – Moments of community life of the Religious in charge – Relations with the other Religious of the Community – Parish Pastoral Council and Parish Financial council – Oratories – Associations – Presence of associations close to our charism – Formation and updating of parish collaborators – Bookstores – Celebration of the Rogationist Days – Missionary Groups – Ministries – Parish Pastoral Plans: Catechesis, liturgy, charity – Regular running of the administration *intuitu paroecliae* and of the Community – Archive – Registers. + youth, formation of parish personnel, catechist and collaborators, network and collaboration among Rogationist parishes and shrines.

**12. Missionary apostolate** (*in the Curia of the Circumscription, and for what concerns the local communities as a whole*)

Sensibility and missionary involvement of the Community – Missionary groups in the different Houses – Eventual forms of linkages with the Rogationist missions – Rogationist volunteers in favor of the missionary works – Presence and communion in and with the local organizations – Rogationist Mission Day: diffusion and celebration. + initiatives of missionary formation: at the initial formation, immediate preparation for mission, mission sending, periods of rest and ongoing formation of missionaries, reintegration of missionaries.

**13. Structural premises of the Communities** (*in the Curia of the Circumscription, and for what concerns the local communities as a whole*)

Premises (condition and regularity) – Suitability to the works – Habitability and suitability for residence – Clausura (reserved area for the Religious).

**14. Archive** (*in the Curia of the Circumscription, and for what concerns the local communities as a whole*)

Filing method – Registers and documentation (civil, scholastic, religious) – Other documentation of interest for the House.



**15. Anthonian Benefactors Office (U.P.A.= Benefactors Office)** *(for what concerns the local communities as a whole)*

Magazines – Gospel, Rogationist, Anthonian and Hannibalian message – Rogationist vocation proposal (see PPPVR, n. 37) – Editorial team – Circulation. + correspondence, relationship, activities with benefactors.

**16. Alumni Association** *(for what concerns the local communities as a whole)*

Ecclesiastical assistants (=assigned chaplain or Spiritual Director) – Annual plans of formation and recurrence of the meetings – Religious, apostolic and social initiatives – Collaborators with our Institutes and Parishes. + network and collaboration: with other alumni associations of different Rogationist Schools

**17. Financial administration** *(in the Curia of the Circumscription, and for what concerns the local communities as a whole)*

Existing juridical personalities – Sources of income (ex. ministry, UPA, fees, subsidies, leases, industries, enterprises, etc.) – Special administrations – Main expenses – Helps and donations (ex. monasteries) – Placement of the money – Valuable and precious artistic works – Insurances – Income tax returns Bookkeeping – Registers of the Holy Masses – Economical administration status of the Government of the Circumscription and of the Circumscription as a whole.

(proposals and recommendations)